

**BOARD OF COUNTY COMMISSIONER'S
AGENDA**

June 6, 2011

9:00 A.M.

REGULAR MEETING

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of May 31, 2011.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject, County Bid #CC-1507 – Transfer of Imaging Computer Documents to microfilm for the County Clerk. The bid term will be a one (1) year non-encumbered contract from July 1, 2011 through June 30, 2012 with the option to renew up to two (2) consecutive years.
- F. Old Business:
 - 2. Award and/or Reject, County Bid #BE-1506 – One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2011 through June 30, 2012.
- G. Items of Business:
 - 1. Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.
 - 2. Discussion, Consideration, and/or Action to Approve the Renewal Contract for Services between the Cleveland County Treasurer and Diane Defilippo, Attorney, to provide Professional Services on an “as needed” basis at the rate of \$100.00 per Title Search Report and at the rate of \$7.00 per Title Verification. The term of the agreement term shall be from July 1, 2011 through June 30, 2012.
 - 3. Discussion, Consideration, and/or Action to Approve the Copier Maintenance Agreement between the Cleveland County Treasurer and Konica Minolta for five (5) Bizhub Printers, Model #C360 and two (2) Bizhub Printers, Model #C452, for the copy charge of \$0.0071 for black & white and \$0.049 for color. The term of the agreement shall be from July 1, 2011 through June 30, 2012.

4. Discussion, Consideration, and/or Action to approve the Maintenance Agreement between the Cleveland County Treasurer and J.R.W., Inc. dba Financial Equipment Company for the following:
 - a. Ten (10) Glory Currency Counters, Model #GFR-S80 @ \$345.00 each
 - b. Six (6) Citizen Printers, Model #3550 @ \$64.00 each
 - c. Four (4) Glory Teller Counts Software @ \$87.00 eachThe term of the agreement shall be from July 1, 2011 through June 30, 2012.
5. Discussion, Consideration, and/or Action to approve the Renewal Maintenance Agreement between the Cleveland County Assessor and Environmental Systems Research Institute (ESRI) for Computer Maintenance in the amount of \$11,100.00 per year. The term of the agreement shall be from July 1, 2011 through June 30, 2012.
6. Discussion, Consideration, and/or Action to approve the Renewal Contract between the Cleveland County Assessor and Visual Lease Services for Annual Support in the amount of \$24,000.00. The contract shall be from July 1, 2011 through June 30, 2012.
7. Discussion, Consideration, and/or Action to approve the Maintenance Agreement between the Cleveland County Clerk and ARC for one (1) OCE PlotWave 300 at the rate of \$119.00 per month and \$0.07 per sq. ft. after the allowable 1,000 sq. ft. The term of the agreement shall be from July 1, 2011 through June 30, 2012.
8. Discussion, Consideration, and/or Action to approve the Agreement between the Cleveland County Sheriff and M. Rock Richardson, LPC, PC, to provide services for the Jail Diversion Program and Re-Entry Program. The term of the agreement shall be from July 1, 2011 through June 30, 2012 in the amount of \$5,000.00 per month.
9. Discussion, Consideration, and/or Action to approve the Agreement between the Cleveland County Sheriff and Cheri Alexander, to provide services outlined in the Community Support Specialist agreement through the 2nd Chance Act grant. The term of the agreement shall be from June 1, 2011 through September 30, 2011 for the monthly amount of \$3,151.66.
10. Discussion, Consideration, and/or Action to approve the Agreement between the Cleveland County Sheriff and Jennifer Walker, to provide services outlined in the Pre-Release Assessment Assistant agreement through the 2nd Chance Act grant. The term of the agreement shall be from June 1, 2011 through August 31, 2011 for the monthly amount of \$2,500.00.
11. Discussion, Consideration, and/or Action to approve the Agreement between the Cleveland County Board of County Commissioners and Muskogee Youth Services for the purpose of detaining juveniles. The term of the agreement shall be from July 1, 2011 through June 30, 2012 at the rate of \$23.27 a day per child.

12. Discussion, Consideration, and/or Action to approve the Resolution to execute the Agreement establishing the program between the Board of County Commissioners and the Association of County Commissioners of Oklahoma Self-Insurance Fund (Workers’ Compensation Program) for the yearly amount of \$273,278.00. Policy coverage will be from July 1, 2011 through June 30, 2012.
13. Discussion, Consideration, and/or Action to approve the request for approval of Allocation of Alcoholic Beverage Tax in the amount of \$40,146.84.
14. Discussion, Consideration, and/or Action to approve the Resolutions for Disposing of Equipment as follows:

Sheriff’s Office:

- a. #B331-0163 2007 Ford Crown Victoria – is being declared surplus

District #2 Warehouse:

- a. #D220-05 GE 25” Color TV – is being junked

15. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0206 – F2	11-2677 – MD2
11-0272 – SL2	11-3031 – MD2
11-0373 – SL2	
11-1831 – B2A	11-0063 – T2A
11-1916 – B2A	11-3694 – T2A
11-2710 – B2A	11-4118 – T2A
11-4108 – B2A	11-4477 – T2A

16. Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**
11-5517 – T2A Moyers Factory Warehouse \$ 500.00
- b. **District #3 Warehouse:**
11-5569 – T2A P & K Equipment \$ 2,500.00
- c. **Building Maintenance:**
11-5587 – SM2 Masterson Heat & Air, LLC \$5,000.00
- d. **Health Department:**
11-5549 – MD2 W.W. Grainger, Inc. \$ 300.00
- e. **Sheriff’s Department:**
11-5602 – CFBRE2 UniFirst \$ 25.00
11-5607 – CFB2 Don’s Mobil Lock Shop, Inc. \$ 300.00

17. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$604,535.34
b. Highway Fund	122,857.68
c. Health Fund	8,765.56
d. Sheriff Jail Fund	355.20
e. Sheriff Property Forfeiture Fund	329.18
f. Sheriff Revolving Fund	8,901.56
g. County Detention Transition Fund	11,891.60
h. County Clerk Preservation Fund	7,362.36
i. Fair Board Fund	2,929.61

H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

06-03-11 A08:55 RCVD

Date & Time Posted: _____


County Clerk

